



KNIGHTS OF COLUMBUS COUNCIL #3744

PROGRAM REPORT FORM

Event: _____

Chairman: _____

Date: _____

Income: (as applicable)

Ticket Sales: _____ Cash/Checks/Credit card\$ _____

Donations/Sponsorships (List) _____

Other Income _____

Gross Total Income: _____

Less Original Advance (if any): _____

Total Income: _____

Expenses (as applicable)

Publicity (Tickets, Flyers, Postage, etc.): _____

Music: _____

Food: _____

Dishwashers/Cleaning Crews, etc.: _____

Decorations: _____

Miscellaneous: _____

Total Expense/s: _____

Profit/Loss (indicate which one): \$ _____

Total Estimated Attendance: _____